

MCCC BOARD ZOOM MEETING

Sunday, May 17, 2020

12:00 noon

Agenda

Opening Prayer

Updates:

- Pastor Chad
- Treasurer – Liz Meeker
- Facilities – Paul Meeker
- Personnel Committee – Steve Hurd
- Stream Team – Jon Secaur

New Business

Next Zoom Meeting (Sunday, June 28, 2020 @ 12:00 noon) – **not** Father's Day

Closing Prayer

Finance / Stewardship Ministry Team
Board Report / May 17, 2020

Key Numbers:

- Average weekly offering / since shutdown (3/15 to May 12, 9 weeks) - **\$3057Wkly/\$12228Mthly**
- Average weekly (monthly?) actual expenses / YTD - **\$4211 Mthly**
- Cash on hand - **\$34,655** (as of 5/12)
- Average monthly payroll **\$7512 Mthly**

If expenses and offerings continue at their present levels, we will run an estimated (surplus of **\$505** per month.

Savings:

- CD's (3): \$29,100
- Board of Church Extension: \$48,300
- **Total: \$77,400**
- (Cann/Converse Scholarship - \$98,000)

Restricted Funds:

- Sabbatical - \$15,000
- Building Fund - \$10,800
- Memorial Funds - \$14,000
- KWM - \$10,500
- Misc. Liabilities - \$5,100
- **Total: \$55,400**

Current non-restricted savings available to meet operational needs - **\$22,000**

We also have just learned of our approval for the Payroll Protection Program loan/grant in the amount of \$17,228.98. These funds are a loan up front but will pay for our entire payroll for the next 2.5 months. Once we prove that we used it **only for payroll**, it will become a grant and we will owe nothing. This is part of the government's Care's Act and will allow us to keep our staff intact.

FACILITY TRUSTEES' REPORT

Paul Meeker

Alliance Pest Control did their routine bug spray in the church kitchen, five bathrooms and fellowship hall, and checked and serviced rodent traps at the end of April. Other than that I am not aware of any other maintenance activities within the church. Jon Secaur had initiated an investigation back in March into equipment for a hearing assist system to augment our sound system and obtained a quote for same. A committee has recently been convened to investigate a Streaming system to provide stay-at-home parishioners with audio/visual access to Sunday morning services. It was suggested that some sort of sign be posted somewhere near the church advertising our current online church service which is being looked into.

No further work has been done on the reno activity at the parsonage because of the COVID19 pandemic. Randy Alger did mow the grass about a week ago to keep the yard presentable. With Trustee approval, Ken Parker asked and received the O.K. to live in the parsonage for hopefully not more than 3 to 4 weeks until he gets a good bill of health relating to his convalescing from his bout with COVID19. Ken agreed to clean up the place on his leaving. A follow-up cleaning and fogging will be done prior to our returning to our reno work.

Paul

Personnel Committee

- Define scope & responsibilities of committee
 - Filling vacancies
 - Compensation
 - Miscellaneous HR policies
 - Safety (first aid, fire, security)
 - Employee Relations issues
- Select committee chair
- Develop organization chart – formalize reporting relationships
- Vacation policies / vacation coverage
- Performance feedback
- Additional committee members?
- Other topics / responsibilities?

Current members: Drema Herron, Jon Secaur, Joy Wyatt, Steve Hurd

Initial thoughts:

- Not a decision-making body – gathers information, researches issues, & makes recommendations to the Board for actions, policies, other decisions
- Meet quarterly and as needed
- Confidentiality