

Third Century Team Working Groups, Job Descriptions, and Idea Seeds

Short Term Fundraising – Carol, others?

☆ Secure a 50K loan from DCEF

- contact Brock McCracken at Disciples Church Extension Fund to begin the process of applying for their \$50K loan for accessibility; I'll forward what I have from him (bmccracken@disciplescef.org)
- coordinate with the Trustees and the Treasurer to see how much we have spent from our savings and estimate when we need additional money
- work with Brock and the Treasurer to open an investment fund of some or all of our Cann-Converse Scholarship money with DCEF to earn more interest, and to secure the loan
- determine the monthly payment and work with the Finance Committee, and communicate with the congregation, about what we are doing, and why

Long-term Fundraising – Almost Everyone!

☆ Develop and initiate the first three-year Capital Campaign

- probably beginning in January, 2025
- after we have developed a vision and a building plan, communicate both to the congregation
- work with Brock McCracken of Disciples Church Extension Fund to assist in planning and conducting the campaign (bmccracken@disciplescef.org)
- solicit a contribution from the congregation to underwrite the cost of the campaign
- work with the entire Third Century Team and the Finance Committee to solicit pledges from the congregation (In the previous Building Committee, we promised to raise a large percentage of the total funds before we started construction. We need to re-negotiate that with the congregation, as that would probably put off construction until around 2030. We need to develop faith in the process, if only to pay the 50K low-interest loan to DCEF.)
- look for lenders with the best possible rates, including but not limited to DCEF

Grant Writing – Karly and Jon

- ☆ Search for, find, and apply for grant funds for historic buildings and accessibility
- spend lots of time on the internet looking for possibilities
- follow up on a lead from Steve Hurd to see if our church qualifies
- confer with the major grant organization in Cleveland (the name of which escapes me at the moment) to access their database of grants
- confer with Brock McCracken of Disciples Church Extension Fund to see what sources they may know (bmccracken@disciplescef.org)
- check with the fundraising group at Kent State to see if they have access to databases of grants

'Moon Shot' Fund Requests – Dottie and Jon

☆ Identify and contact high-yield but low-probability donors

- brainstorm possibilities
 - Raymon Fogg, Jr, of Fogg Building Systems; his father supported Disciple projects
 - Jack Lambert and others of the Brehm family
 - Mormon organizations
 - large Disciple churches in Ohio, since we are the oldest in the state; contact Rev. Allen Harris, not for financial help (the Region does not have any) but for suggestions

Bequests – Chad? others?

- develop a culture of planned giving in the congregation; the Christian Church Foundation has materials and resources
- contact all in the congregation (collectively, perhaps individually?) about planned giving

Communication – Chad, Karly, Carol, Dottie; everyone else, all the time!

☆ Communicate what we are doing through all conceivable channels to the congregation

- new logo, **needed immediately**
- visuals, graphics
- handouts, email messages
- a ladder in the sanctuary with labeled rungs?
- sessions after church to look over plans

☆ Communicate internally, also

- every idea, estimate, discovery, change – *everything* needs to be communicated to the entire Third Century Team
- at periodic meetings
- between meetings as well, by email to the *entire* list

Strategic Visioning – Chad, Jon

☆ What is Our Why?

- what do the building projects have to do with our Welcoming and Mission?
- in what ways will building projects improve the life and health of our congregation?
- what new ministries and outreach will building projects provide?

Securing an Architect – Jon, Linda

Spatial Visioning – Beth, Brian, Jon, Linda, Pat, Paul, Randy

☆ What Will We Build?

- dream with the congregation by survey, small groups, whatever means you can think of – If money were no object, what would you like to see in and around a enlarged building?
- collaborate with the architect to develop possible plans to incorporate those dreams
- communicate all plans with the congregation, seek input on options

Coordinate with Township Trustees – Pat, Brian

☆ at every step,

- share plans with Township Trustees to keep them informed
- identify their needs and issues
- head off problems before they happen
- get every promise in writing

Project Oversight – Beth, Brian, Carol, Linda, Pat, Paul, Randy

☆ Implement plans as smoothly as possible

- seek bids from multiple sources
- bring plans to the congregation and the Official Board for final approval
- coordinate with the Treasurer and the Board Chair at every juncture
- (Pat or designee) as chair of MCCC Trustees, sign contracts for all expenditures
- coordinate with contractors and installers to identify unexpected problems and find appropriate solutions
- verify the quality of all work, making sure that all contractors complete work as specified